

**Town of Enfield  
Commission on Aging  
Meeting Minutes for Wednesday, September 9, 2020  
Office Suite Meeting**

**Present:** David Goyette, Chairperson; Alice Egan, Vice-Chairperson; William St. George, Secretary; Timothy Slade, Treasurer; Howard Florian; Marlene Hoginski; Michael Arnone, Jr.; Muriel Capocci; Pat Linehan; Jennifer Switalski, MSW - DSS Social Worker, Staff Liaison.

**Absent:** Judy Kilty; Kathleen Tallarita; Lori Unghire, Town Council Liaison; Bill Kiner, Town Council Liaison.

**Guest(s):** Cindy Guerrerri, Director of Social Services.

**I. Welcome**

David Goyette opened the meeting at 2:09 PM.

**II. Secretary's Report**

A motion to accept Secretary's Minutes as presented, made by Timothy Slade and seconded by Alice Egan, passed: (8, 0, 0)

**III. Treasurer's Report**

Timothy Slade reported. As indicated by the report, there have been no expenses. A motion to accept Treasurer's Report as presented, made by Marlene Hoginski seconded by Alice Egan, passed: (8, 0, 0)

**IV. Committee Reports**

**A. Senior Minor Home Repair Program**

Timothy Slade Reported. As previously documented, the Senior Minor Home Repair program has been shut down for the season for the safety of the volunteers and participating homeowners. They are continuing efforts to "get-the-word-out" about the cancellation through available means including media and the senior center communications. Michael Arnone Jr. stated the "Front & Center" put out by the center has been discontinued. A discussion ensued and Mike answered questions. Additionally, the topic of senior center changes at (and when) reopening became the focus of discussion, which is reported under section V. - C.

**B. Symposium**

No report

**C. Isolated Senior Calling Program**

Michael Arnone Jr. reported. A new leader will replace departed volunteer coordinator Carolyn. News on the NCAA Grant application for the program is expected soon. A grant award would move the project funding and grant administration to DSS.

#### **D. Senior Living TV Program**

Pat Linehan, Timothy Slade and David Goyette reported. Mike Helechu met virtually with Cox PA Studio Director, Mark to see if a show could be produced with a web platform. Mark instructed him on producing a show using Zoom. A show's content is restricted to twenty-eight minutes. The show opening and closing are added later by a Cox employee in a technical process. Tim stated they will no longer need studio volunteers to produce a show.

Afterwards, committee members Pat Linehan, Martha McLeod, Tim Slade, and David Goyette met to discuss the idea. They decided to produce a show with a Zoom platform. The show topic is "Voting". Pat will invite the town's Democrat and Republican registrar of voters to speak about the voting process this year. The plan is to complete the show in October.

#### **E. Transportation Survey**

Will St George reported. The survey document is completed and awaiting the Transportation Department's annual ridership survey. Once the annual ridership survey is completed and the data is reviewed, Will St George can assess whether or not further surveying of town residents could be useful. Will thanks Cindy Guerreri, Director of Social Services, Megan Wesolowski, DSS and the Transportation Department for their superb work rendering the survey for annual ridership usage. This was a complex and lengthy task to take the prior document, select the relevant questions, etcetera... and produce a technically excellent, professional quality survey document. Their work is fully appreciated.

#### **F. Grandparents Raising Grandchildren**

David Goyette stated that Kay Tallarita had met with Representative Joe Courtney regarding the program and the existing needs of grandparents in child rearing situations. The statewide needs of these grandparents and the possibilities of grant monies were discussed.

#### **G. TRIAD**

Marlene Hoginski reported. The group will not be meeting until probably next spring.

#### **H. BLUE BOOK**

Alice Egan reported. Howard stated he was disappointed when availing himself at a town-staffed point of service he was not given a Blue Book - Blue Books were delivered there. Jennifer Switalski stated she would look into it.

#### **I. CHOICES**

Jennifer Switalski reported. David Goyette, Chairperson congratulated her on passing the training final exam and receiving her Connecticut State Certification. She described specific needs of town residents and the plans to reach an informative process with them. Will St George and Jennifer Switalski will discuss Enfield CHOICES in the near future.

## **V. Old Business**

### **A. Grants**

David Goyette, Chairperson asked Cindy Guerreri, Director of Social Services for an update. Cindy Guerreri expects to be notified of the status of our grants sometime after the September NCAAA Board meeting.

### **B. Senior Groups**

Senior Center Advisory Board Alice Egan reported. The Senior Center Advisory Board has not met.

### **C. Friends of the Senior Center**

Marlene Hoginski reported. The Friends of the Senior Center have discussed these project ideas: a bocce ball pit, new water coolers, screening in the gazebo, updated electronic sign on Elm Street, and a security/surveillance system.

### **D. Senior Center Focus**

Marlene Hoginski informed the Commission on changes under consideration at the Senior Center when it reopens. A discussion ensued with some Commissioners disseminating additional information. There is no definitive reopening date. The situation must respond to Connecticut state Covid assessment as it unfolds. Some of the changes are: Participants must pre-register for the various activities; Working-out in the gym will be by appointment; An active receptionist at the entryway... (Dave). The Commission discussed the receptionist role.

## **VI. New Business**

### **A. DSS Report**

Jennifer Switalski, Staff Liaison reported. Jennifer Switalski stated she is working with over 40 clients in her role as the Enfield Senior Coordinator. She hosted a meeting with high school seniors and isolated seniors on how they are dealing with the pandemic. The new social worker position will work 10 hours a week with the Enfield Police Department.

## **VII. Announcements**

Will St George reminded everyone of the change in his email address to [stgw83350235@gmail.com](mailto:stgw83350235@gmail.com). The Commission thanks Cindy Guerreri for hosting the meeting.

## **VIII. Adjournment**

A motion to adjourn, made by Howard Florian and seconded by Timothy Slade, passed (9, 0, 0). Dave adjourned the meeting at 3:10pm.

Next meeting is on October 14, 2020 at 2pm. In-person attendees will gather at the Senior Center Gazebo. Links will be provided for virtual attendees.

Respectfully Submitted by Will St George, Secretary

Cc:

Christopher W. Bromson, Town Manager,  
Bill Kiner, Council Liaison,  
Lori Unghire, Council Liaison,  
Jennifer Switalski, MSW - DSS Social Worker, Staff Liaison,  
Cindy Guerreri, Director, Department of Social Services,  
Shelia Grady, Senior Center Manager,  
Mary Keller, Deputy Director of Recreation Services,  
Marguerite DuPrey, 'Commissioner Emeritus'  
32 Woodside Park, Enfield, CT. 06082.

TOWN OF ENFIELD  
 COMMISSION ON AGING  
 FY 2020-2021 FINANCIAL REPORT  
**ALLOCATION \$11,425**

Sep-20

PROGRAM INVESTMENT	FY21 Starting Balance	FY21 Expenditures & Transfers	YTD BALANCE
SMHRP	\$3,000.00		\$3,000.00
SYMPOSIUM	\$1,500.00		\$1,500.00
ISOLATED SENIORS	\$1,000.00		\$1,000.00
NURSING HOME CHRISTMAS	\$1,000.00		\$1,000.00
TRANSPORTATION SURVEY	\$500.00		\$500.00
MISSIONS & OUTREACH	\$1,875.00		\$1,875.00
GRANDPARENTS RAISING GRANDCHILDREN	\$500.00		\$500.00
SENIOR LIVING	\$50.00		\$50.00
TRIAD	\$500.00		\$500.00
CHOICES	\$1,500.00		\$1,500.00
<b>TOTAL</b>	<b>\$11,425.00</b>	<b>\$0.00</b>	<b>\$11,425.00</b>

DESCRIPTION	PREVIOUS MONTH BALANCE	MONTHLY DEPOSIT	YTD
Donations	\$7,417.73	\$125.00	<b>\$7,542.73</b>
PREPARED BY: MELISSA NEWMAN-TORRES			

SMHRP Expenses	Amount
<b>TOTAL</b>	<b>\$0.00</b>
SIMPOSIUM Expenses	Amount
<b>TOTAL</b>	<b>\$0.00</b>

ISOLATED SENIORS Expenses	Amount

<b>TOTAL</b>	<b>\$0.00</b>
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<b>NH CHRISTMAS Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>TRANSPORTATION SURVEY Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>MISSIONS &amp; OUTREACH Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>GRANDPARENTS/GRANCHILDREN Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>SENIOR LIVING Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>TRIAD Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>

<b>BLUE BOOK Expenses</b>	<b>Amount</b>
<b>TOTAL</b>	<b>\$0.00</b>